

December 29, 2011

Dear Neighbors and Friends,

I want to take this opportunity to invite you to a **FREE** personal financial management workshop sponsored by the Community Outreach Department of Bucks County SDA Church. Recognizing that today's economic events are affecting everyone, we have teamed up with the financial consultants of Bramble & Associates, to conduct a series of financial literacy education workshops for our friends and their key family members. The workshops are designed to help you gain insights as to how to take control of your personal finances and attain your financial goals. *Please note: your personal finances will **not** be discussed!*

The topic of the workshop is: **Managing Personal Finances – Attain Your Financial Goals!** A description is attached along with a schedule. Please sign up as quickly a possible since the classes are limited to 12 slots. Our hope is that you will take advantage of this offer. If you have any questions, please contact me 215-672-5545 or nottornos@verizon.net to register or answer any of your questions.

I look forward to hearing from you.

Sincerely,

Joanne Notturmo
Community Outreach Coordinator

Managing Personal Finances – Attain Your Financial Goals!

Workshop description

Taking control of your personal finances will allow you to attain your financial goals. Learn techniques for getting organized, creating spending plans, getting the whole family on board, saving with minimum risk, planning for children’s education and a secure retirement, and creating adequate reserves – the rainy day fund! Learn about the 5 action steps to help you maintain your financial health!

Workshop Topics ~

- Taking control of your personal finances, getting back on track
- Key steps for creating a spending plan that boosts your savings
- Good debts and bad debts
- How to get children on board with the family spending plan
- Planning for a secure retirement

Take away tools ~

- Spending plan workbook and guidelines for spending by category
- Debt reduction, goal setting and retirement planning worksheets

Learn techniques for ~

- Setting and monitoring financial goals
- Developing a spending plan
- Communicating family finances
- Saving with minimum risk and reducing debt

Workshop Style ~

- Interactive small groups
- 3 part workshop (1.5hrs each)
- **No** personal information discussed

2012 Financial Education Workshop Schedule

<u>Location</u>	<u>Time</u>	<u>Week I</u>	<u>Week II</u>	<u>Week III</u>
Bucks County SDA Church 10 Greene Road Warminster, PA 18974				
Reichle Hall	7:00-8:30	Tues, Jan.17	Tues. Jan 24	Tues. Jan 31